

**BOROUGH OF RIVERDALE  
MORRIS COUNTY, NEW JERSEY**

**RESOLUTION NO. 61-2008**

**CORRECTIVE ACTION PLAN**

**WHEREAS**, the audit report for the year ended December 31, 2007 was received by the Borough of Riverdale on July 17, 2008; and

**WHEREAS**, the Division of Local Government Services requires a corrective action plan to be prepared and submitted within 60 days from the date the audit is received by the Governing Body; and

**WHEREAS**, the corrective action plan covers all findings and recommendations in the audit report, including state, federal and general findings, as well as, the status of prior year findings and recommendations; and

**WHEREAS**, the corrective action plan should be prepared by the Chief Financial Officer, with the assistance from other municipal officials affected by the audit recommendations, and approved by the Governing Body.

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Riverdale hereby approves the corrective action plan prepared and submitted by the Chief Financial Officer in response to the findings and recommendations included as part of the audit report for the year ended December 31, 2007.

NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
CORRECTIVE ACTION PLAN

<u>MUNICIPALITY</u>	<u>COUNTY</u>	<u>DATE AUDIT RECEIVED</u>
Borough of Riverdale	Morris	July 17, 2008

Construction Code Department - Joseph Montemarano, Construction Code Official

GENERAL FINDING #1

**Finding/Condition:**

The random testing of building permits revealed that a permit was significantly undercharged. The new building was charged by cost and not volume when the Borough Ordinance specifically states that all new construction be charged by cubic foot per volume.

**Recommendation:**

That building permits be properly calculated according to the Borough Ordinance.

**Explanation and Corrective Action:**

The assistant to the Construction Code Official inadvertently calculated the permit utilizing the incorrect method. The Construction Code Official will review more carefully, the calculation of all building permits processed by the Construction Code Department

**Implementation Date:**

Corrective action has been implemented.